

## **ADVERTISEMENT FOR BIDS**

Subject to conditions prescribed by the University of California, Los Angeles, sealed bids for a lump sum contract are invited for the following work:

PUBLIC AFFAIRS DUCT CLEANING  
Project Number 5969922

**DESCRIPTION OF WORK:** Provide the labor and equipment to clean the ductwork systems and air handler units located in The Public Affairs Building.

**Scope of Work:**

- A. The Contractor shall clean the HVAC components and verify the cleanliness through inspection and/or testing in accordance with items specified in the Bidding Documents and applicable NADCA Standards.
- B. Duct cleaning shall be limited to all supply air pathways including the supply fan unit, distribution ducting, risers, turning vanes, laterals to terminal units and diffusers. Also included is the cleaning of return air, exhaust air and transfer air diffusers and grilles.
- C. Prior to any duct cleaning, submit digital photographs of the as-is condition of all ductwork.
- D. Remove visible surface contaminants and deposits from within the HVAC system in accordance with the Bidding Documents.
- E. The HVAC system is defined to include all interior surfaces of the facility's air distribution system, including internally lined ductwork as indicated in the Contract Documents and floor plan drawings. This includes ducts from the points where the air enters the system to the points where the air is discharged from the system. Coat all internally lined ductwork with a biocidal growth inhibitor.
- F. Encapsulate all internally lined ductwork with a water based protective coating to seal all surfaces. Encapsulation shall begin immediately at the air handler, and extend 20'-0" down the ductwork unless otherwise noted by University's Representative.
- G. Report all missing or degraded insulation. The cost for repair or replacement of missing or degraded insulation, as approved by the University Representative, shall be compensated as provided under the Unit Price, and is not part of the Base Bid Work. See Bid Form and Section 01 21 00.

**Deliverables after Award of Contract (NOT AT TIME OF BID):**

- A. Product Data: Submit product description and list of materials.
- B. Submit digital photographs of the as-is condition of all ductwork.
- C. Submit digital photograph of the ductwork interiors after the work is complete. The "after" photographs shall correspond to the "before" photographs for validation of the work.
- D. Process: Submit complete process for treatment, encapsulation and repair.

All work shall be completed outside normal business hours to avoid disruptions to the building occupants and to the building environment.

The estimated construction cost is \$412,000.00.

**BIDDING DOCUMENTS:**

1. Bidding Documents will be available beginning on September 10, 2020 and will be issued at:

UCLA Online Planroom  
Website: <https://www.uclaplanroom.com/>

2. Bidders may view the Bidding Documents online at the UCLA Online Planroom website and download the documents at no cost to user.

**BID DEADLINE:** Bids will be received only at the following location:

Contracts Administration  
University of California, Los Angeles  
1060 Veteran Avenue, Suite 125  
Box 951365  
Los Angeles, California 90095-1365  
310-825-7015

and must be received at or before:

2:00 p.m., October 8, 2020

**GENERAL NOTE:** PLEASE BE ADVISED THAT THE UCLA CONTRACTS ADMINISTRATION OFFICE IS CURRENTLY CLOSED BUT WILL BE OPEN FOR RECEIPT OF BIDS FOR THIS PROJECT APPROXIMATELY 30 MINUTES PRIOR TO THE ABOVE-SPECIFIED BID DEADLINE. BIDDERS SHALL PLAN THEIR BID SUBMISSION ACCORDINGLY.

**MANDATORY PRE-BID CONFERENCES & OPTIONAL JOB WALK:** A mandatory Pre-Bid Conference and Optional Job Walk will be conducted as follows: The mandatory Pre-Bid Conferences will be conducted via ZOOM and shall be conducted on September 17, 2020 and shall begin promptly at 10:00 a.m. The Optional Job Walk will be conducted at the project site as specified below. Only bidders who participate in the Mandatory Pre-Bid Conference in its entirety will be allowed to bid on the Project as prime contractors.

**Mandatory Pre-Bid Conference via ZOOM:**

Join by Computer by accessing the link below:

Meeting URL: <https://ucla.zoom.us/j/97983960291>  
Meeting ID: 979 8396 0291

Join by telephone by dialing any one of the numbers below:

+1 669 900 6833 US (San Jose)  
+1 346 248 7799 US (Houston)  
+1 301 715 8592 US  
+1 312 626 6799 US (Chicago)  
+1 646 558 8656 US (New York)  
+1 253 215 8782 US

Meeting ID: 979 8396 0291

**Optional Job Walk:** Participants shall meet on September 18, 2020 at 10:00 a.m. at the front entrance of the Public Affairs building on CEY Drive located at: 337 Charles E. Young Drive East, Los Angeles, CA 90095. Refer to the online UCLA Campus Map at [www.ucla.edu/map](http://www.ucla.edu/map) . For further information, contact John Stephenson at 310-206-2605.

***NOTE: Optional Job Walk shall be limited to two (2) participants from each Firm attending the Pre-Bid Conference. Participants must wear face masks and will be screened for COVID 19 symptoms.***

***Bidders are advised that parking may be difficult. Bidders should allow ample time to drive to the above location in heavy traffic, find a parking space, walk to the building,***

*and arrive in the designated location prior to the required time. It is currently anticipated that the Site Visit will last at least 1 hour.)*

**Additional Job Walks will be provided as requested. Contact Project Manager John Stephenson for scheduling: [jstephenson@facnet.ucla.edu](mailto:jstephenson@facnet.ucla.edu)**

**LICENSE REQUIREMENTS:** The successful Bidder will be required to have the following California current and active contractor's license at the time of submission of the Bid:

C-20 License (Warm-Air Heating, Ventilating & Air-Conditioning)

**PREQUALIFICATION:** To be allowed to submit a bid, Bidders must have the minimum experience set forth in the Prequalification Questionnaire contained in the Bidding Documents and posted on the UCLA Online Planroom website. Bidder's completed Prequalification Questionnaire must be received at the above-listed University Contracts Administration office in a sealed envelope, or uploaded to the UCLA Online Planroom website, no later than:

3:00 p.m., September 24, 2020

Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Each Bidder may be required to show evidence of its equal employment opportunity policy. The successful Bidder and its subcontractors will be required to follow the nondiscrimination requirements set forth in the Bidding Documents and to pay prevailing wage at the location of the work.

The work described in the contract is a public work subject to section 1771 of the California Labor Code.

No contractor or subcontractor, regardless of tier, may be listed on a Bid for, or engage in the performance of, any portion of this project, unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 and 1771.1.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The successful Bidder shall pay all persons providing construction services and/or any labor on site, including any University location, no less than the UC Fair Wage (defined as \$13 per hour as of 10/1/15, \$14 per hour as of 10/1/16, and \$15 per hour as of 10/1/17) and shall comply with all applicable federal, state and local working condition requirements.

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA  
(Visit our website at: <https://www.uclaplanroom.ucla.edu>)