REGARDING: CONSULTANT SERVICES FOR: 2020

In order to be part of the Applicant Pool listing and to be considered for selection as a consultant to provide architectural, landscape architectural, engineering, environmental, land surveying, construction project management services, and other University-related services with a contract value of $100,000 or less, please provide the following information to:

Campus Architect's Office
UCLA Capital Programs
1060 Veteran Avenue
Los Angeles, California 90095-1365:
Email: SubmittalAdministration@capnet.ucla.edu

Note: UCLA projects with a contract value over $100,000 please see posted advertisements at http://www.capitalprograms.ucla.edu/Contracts/RFQProjects

For the complete UC, Annual Announcement go to http://budget.ucop.edu/dc/conpolicy/announcements.html

1. VENDOR INFORMATION

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Prior work with any UC? ♦Yes, ♦No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary Contact Person</td>
<td>Primary Contact Person’s email address</td>
</tr>
<tr>
<td>Vendor Street Address</td>
<td>City/State/Zip</td>
</tr>
<tr>
<td>Vendor Phone Number; Fax Number</td>
<td>Employer Tax Identification Number (Not Social Security Number)</td>
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2. PRACTICE AREA (s): Please list your practice area(s), (e.g. architecture, mechanical engineer, environmental consultant) and any specialties (e.g. geotechnical, structural, etc.). Along with this application, please include a short company profile. Combined, your application and short company profile should be no more than five pages/10MB. DO NOT WRITE, “SEE ATTACHED”.

3. VENDOR INSURANCE REQUIREMENTS: (For information only- do not send at this time.) Certificates of insurance are required on all UC projects. In addition to the requirements listed below, the Certificate must name the Regents of the University of California as an additional insured for all insurance, excluding Professional Liability and Workers’ Compensation Insurance. Certificates must be sent in when the vendor signs the contract. The following minimum requirements typically apply:

A. COMPREHENSIVE OR COMMERCIAL FORM GENERAL LIABILITY – covering bodily injury, personal injury, property damage, and contractual liability (if on "claims made" basis, coverage shall survive not less than three (3) years after termination of contract).
   - Each Occurrence – Combined single limit for bodily injury and property damage: $1,000,000
   - Products – completed Operations Aggregate: $1,000,000
   - Personal and Advertising Injury: $1,000,000
   - General Aggregate – Not applicable to Comprehensive Form: $2,000,000

B. BUSINESS AUTOMOBILE LIABILITY – covering owned, hired, leased, and non-owned automobile, and providing bodily injury and property damage coverage. $1,000,000

C. WORKER’S COMPENSATION AND EMPLOYER’S LIABILITY – as required by Federal and State of California law.

D. PROFESSIONAL LIABILITY INSURANCE:
   - Each Occurrence: $1,000,000
   - General Aggregate: $2,000,000